

Dear Patient:

Our primary goal is to provide the very best medical care to all our patients in a setting that is comfortable and convenient. We would like to know how you feel about our medical services, patient care, our physicians and staff members. Your comments will help us to be responsive to your needs. Thank you for your assistance.

PLEASE RATE THE FOLLOWING:

A. YOUR APPOINTMENT:

1. Ease of making appointments by phone _____
2. Appointment available within a reasonable amount of time _____
3. Getting care for illness/condition as soon as you require it _____
4. The efficiency of the check in process _____
5. Waiting time in the reception area _____
6. Waiting time in the exam room _____
7. Keeping you informed if your appointment is delayed for more than 15 minutes _____
8. Receipt of Referrals when needed _____

B. OUR STAFF:

1. Courtesy of the person who took your call _____
2. Courtesy of the receptionist _____
3. Courtesy of the nurses and medical assistants _____
4. The helpfulness of the people in our business office _____

C. OUR COMMUNICATION WITH YOU:

1. Your phone calls answered promptly _____
2. Getting advice or help when needed during office hours _____
3. Explanation of your procedure (if applicable) _____
4. Your test results reported in a reasonable amount of time _____
5. Effectiveness of our health information materials/pamphlets _____
6. Your ability to obtain prescription refill by phone _____

D. YOUR VISIT WITH THE PROVIDER:

(Doctor, Nurse Practitioner, Physical Therapist, Chiropractor, etc.)

1. Willingness to listen and answer and answer your questions _____
2. Explaining things in a way you could understand _____
3. Instructions regarding medication/follow-up care _____
4. The thoroughness of the examination _____
5. Information given to you on ways to stay healthy _____
6. The quality of your medical care _____
7. Overall rating of care for your personal doctor or nurse _____

E. OUR FACILITY:

1. Hours of operation convenient for you _____
2. Overall comfort (temperature, lighting, etc.) _____
3. Adequate parking _____

4. Signage and directions easy to follow _____

IF AN AUTOMATED PHONE SERVICE WAS UTILIZED FOR PHARMACY REFILLS WOULD YOU USE IT?

_____ Yes _____ No

WOULD YOU RECOMMEND THE PROVIDER TO OTHERS

_____ Yes _____ No

IF NO, PLEASE TELL US WHY:

IF THERE IS ANY WAY WE CAN IMPROVE OUR SERVICES TO YOU, PLEASE TELL US ABOUT IT:

SOME INFORMATION ABOUT YOU:

YOUR AGE: _____

ARE YOU: A new patient _____ A returning patient _____